

How To update your Client Secret (Office365)

Description

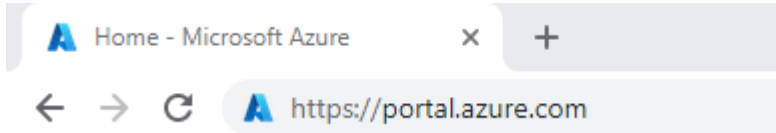
This guide explains how to update your client secret for Office365 within your TEOS installation.

Requirements

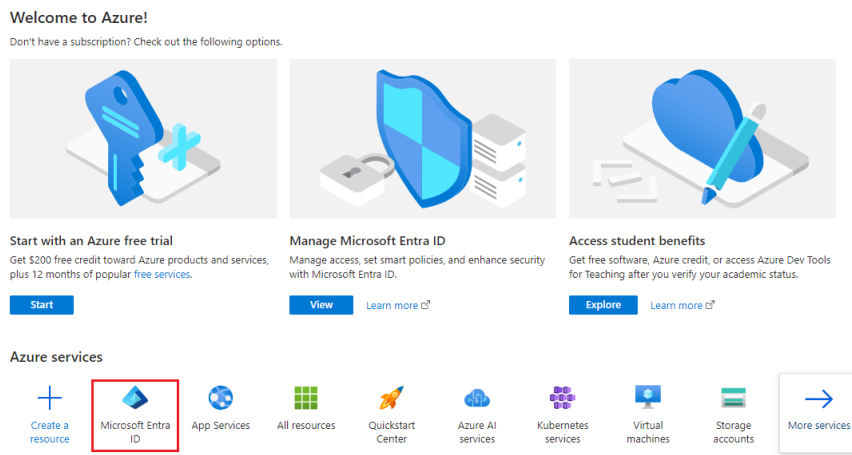
- Have admin access to the Azure platform.
- Have administrator access to your TEOS web interface.

Creating a new Client Secret in Azure.

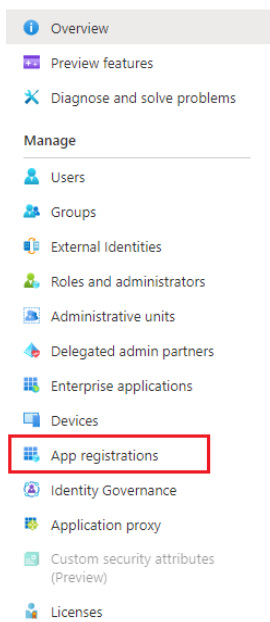
1. Sign in with your account to portal.azure.com



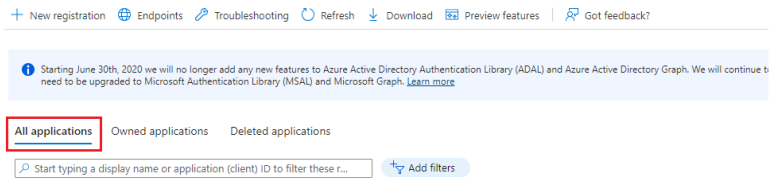
2. Select Microsoft Entra ID.



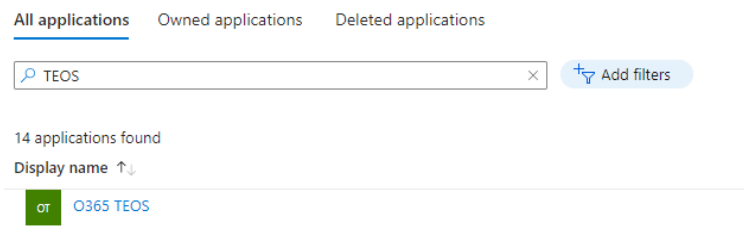
3. Select "App registrations".



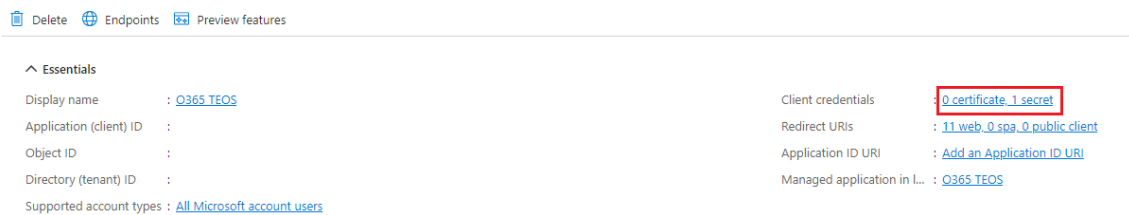
4. Select "All Applications".



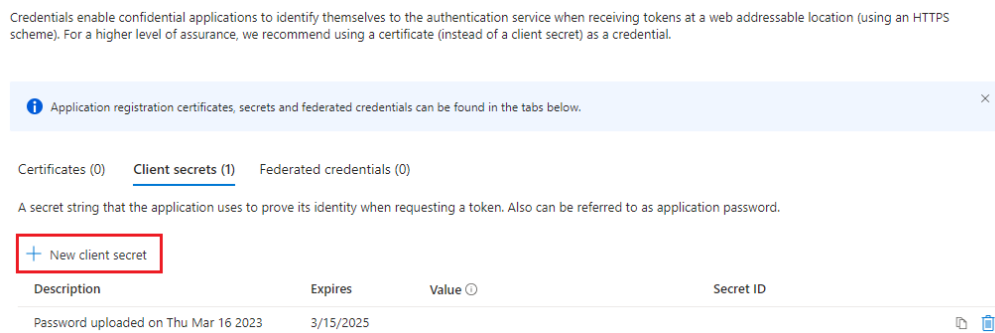
5. In the search bar, search for the application which was created for TEOS usage. Open the application by left clicking the name.



6. In the overview, select the blue text behind the 'Client credentials' which shows 'x certificate, x secret'.



7. Select the option 'New client secret'.



- In the tab on the right side, fill in a description and an expiration date for the secret. Once this has been done, select 'Add'.

- Once the secret has been added, Copy the 'Value' as this will only be shown once after creating the secret (the 'Value' will be the credentials used in TEOS).

Description	Expires	Value	Secret ID
Temp	11/19/2024	Noe8Q~W_2wqU9hAYYfasCKcSiu-PXVRo...	41c4e795-f1bf-48ba-a1cd-df28fe9db9b1
Password uploaded on Thu Mar 16 2023	3/15/2025	1JQ*****	d573db1c-9f66-444f-a2fa-bf23b50e4123

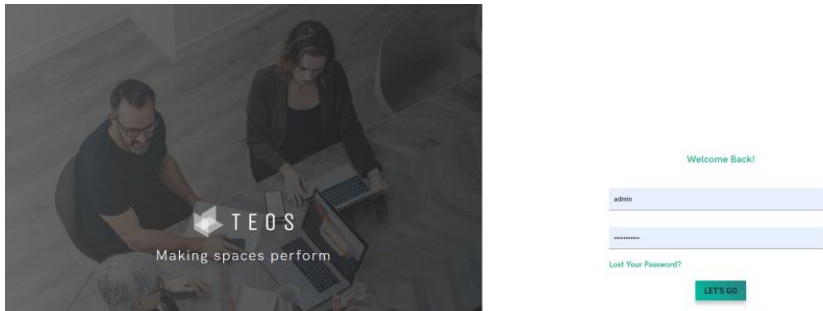
- When the secret is created you will see the following:
 Name
 Expire date
 Secret ID Value (please Copy and paste this Value as you will only see this once).
 Secret ID

Description	Expires	Value	Secret ID
TEOS Power BI	1/13/2025	Rcf8Q~cYHQLW7rjtQN	82e70b49-94fe-44c8-b7e7-

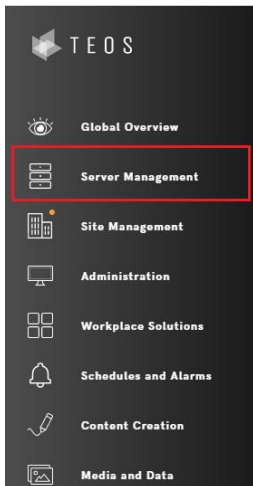
You finished the steps for creating a new client secret, the secret 'Value' you have created needs to be configured in TEOS Manage.

Update your Client Secret in TEOS.

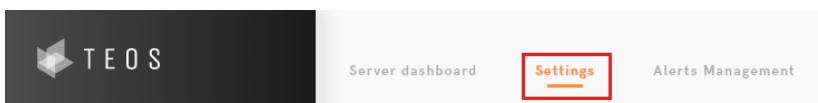
1. Login to your TEOS web interface with an administrator user.



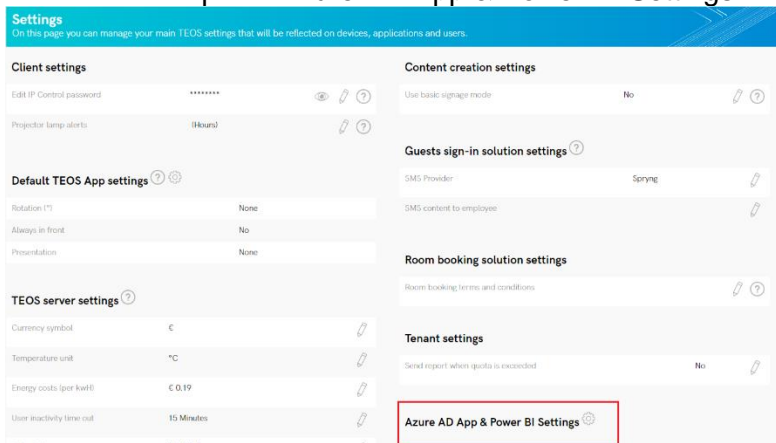
2. Navigate to 'Server Management'.



3. Select the tab 'Settings'.



4. Select the option 'Azure AD App & Power BI Settings'.



5. Fill in the secret 'Value' which you have created under 'Client Secret' and click on 'Save'.

Server Management / Settings / Azure AD App & Power BI Settings

Azure AD App & Power BI Settings

On this page you can set-up your Azure AD and Power BI settings to use within T

Azure AD app configuration

Below setting apply to both the Azure AD settings and Office 365

Authentication type: App authentication

Client ID: 95c57 95

Client Secret: [Redacted]

Tenant ID: [Redacted]

You have now updated you Client Secret for Office365.

SONY



For more information
visit pro.sony/TEOS

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