



Rooms status for TEOS

Installation & User Manual

Document revision 1.1

Overview

This document will explain how to use the feature from version 2.2, Rooms Status which is used to simplify the configuration of the content to show the availability of the rooms simply in a display.

Requirements

- From Manage for TEOS 2.2, available in version 3.0
- Please refer to the release note of TEOS 3.0 to check the latest Signage for TEOS and control apps versions (for Android Player).
- Signage for TEOS license per device is needed TEM-DS10 or with new license in all type of device TEM-ALxY

Table of Contents

1.	Rooms status for TEOS details.....	3
1.1	Usages	3
1.2	Hardware Specification for Corporate TV add-on	3
2.	Creating Rooms status for TEOS	3
2.1	Configure your room under site management.....	4
3.1	Create your Rooms status solution under Workplace solutions	6
2.2	Customize your Rooms Status	7
3.	Assign Meeting Display to a device	7
3.1	Preparation of BRAVIA.....	7
3.2	Preparation of Android Player.....	7
3.3	Integration of the devices to TEOS for Rooms Status.....	7
14.1	When using TEOS on premise	7

1. Rooms status for TEOS details

Rooms status for TEOS option from Manage for TEOS version 2.2 is an add-on to be able in 3 clicks to create an interface to show the status of the usage of the meeting rooms.

1.1 Usages

In a floor display for example be able to show to your users the available meeting rooms available in a simplified interface very easy to create where the information shown is:

- Room available in green
- Meeting about to start (link with check-in time in yellow)
- Room not available in gray
- Show the meeting rooms names, the number of seats, the localization of the meeting room
- Put the picture of the meeting room

Rooms Status

On this page you can manage room status content, to display very simply and visually an area meeting rooms availability to your employees.

General

Name


GFO Room Status

Localization

Guillaume Home - Floor 01

Save

Pages



GFO Room Status

1.2 Hardware Specification for Corporate TV add-on

The device compatible with this streaming option are:


- 1) Professional BRAVIA with Android Model from FY17 (rendering in older version can be unstable)
- 2) Professional Android Player TEP-X96

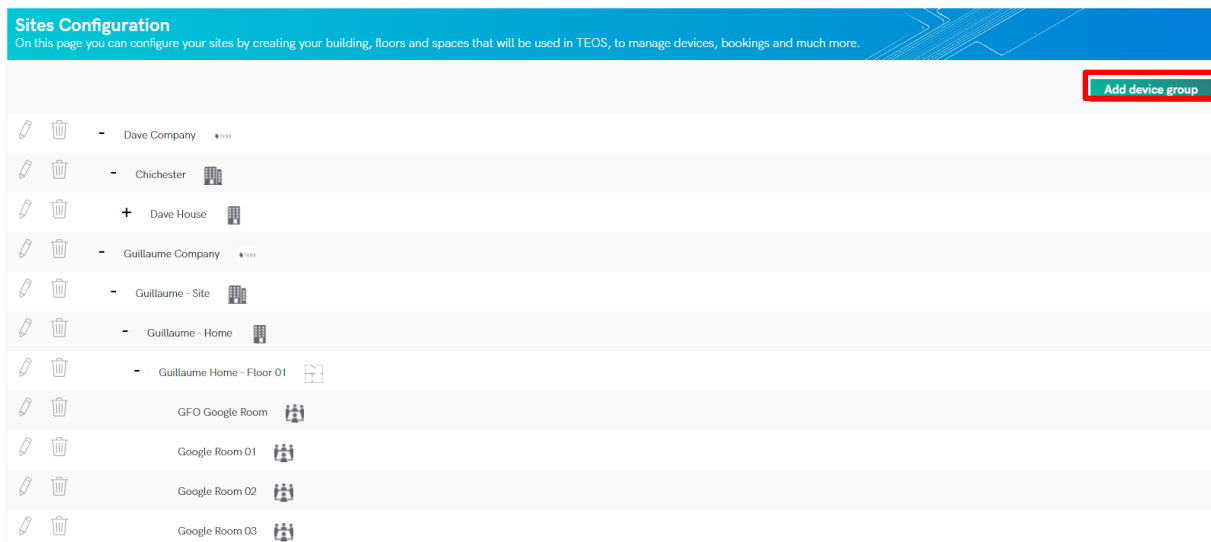
	BRAVIA Line-up	TEP-X96 Android Player Depend on third party
Size	From 43 to 100"	
Resolution	4K*	4K*
Brightness	Depend on model size	NA
Networking	LAN RJ45 / WiFi / Bluetooth	LAN RJ45 / WiFi / Bluetooth
Android Version	Android 7, 8 and 9	Android 8.1

2. Creating Rooms status for TEOS

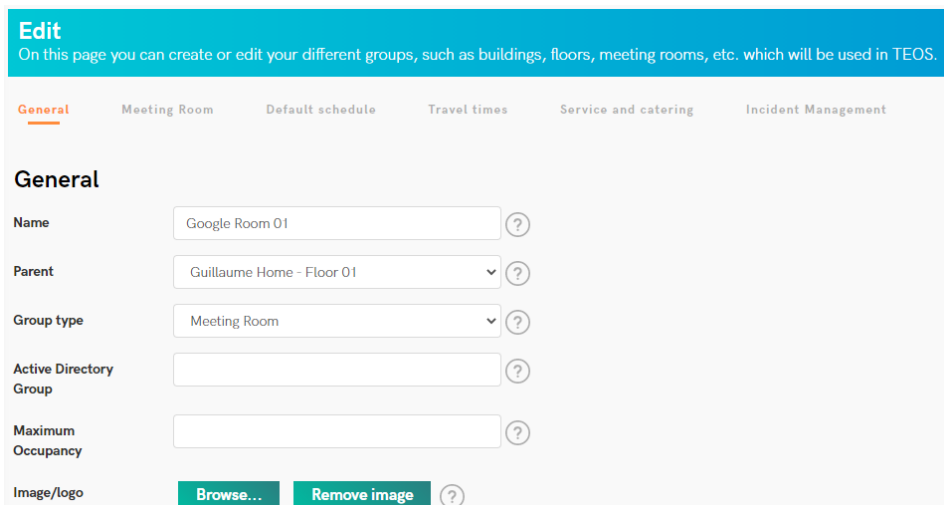
This section explains how to add a device into TEOS and use in the Meeting display add-ons

2.1 Configure your room under site management

First, you need to create in your site configuration a new meeting room. For that go to Site Management  and Site configuration. Click add device group and create a meeting room



Add a name, define the parent of your meeting room (should be a floor) and define the group type as a “Meeting Room”.



You can define here the picture of the room that will be shown automatically in the Rooms status interface.

Two tabs will appear when selecting Meeting Room:

- **Meeting room** where you will be able to define:
 - o Settings
 - Description of the room (for Employee app usage)
 - Capacity of the room (for Employee app usage)
 - Check-in time before the meeting starts (for Room booking)
 - Cancel time after the meeting starts (for Room booking)
 - Incident mail address (for Employee app usage)
 - Allow Special services and mail services (for Employee App)
 - Equipment (for Employee App filtering)
 - o User Groups and roles (For employee user access usage)
 - o Content

- Room booking presentation (explained below)
- Meeting room Calendar (Calendar synchronized with room booking)
- Export calendar events (for Administration purpose)
- Room control presentation (for room control usage)
- Mirroring template (for Connect for TEOS usage)
- Meeting interface (for BRAVIA usage with Meeting interface)
- Meeting Display (new version of Meeting Interface)

Edit
On this page you can create or edit your different groups, such as buildings, floors, meeting rooms, etc. which will be used in TEOS.

General **Meeting Room** Default schedule Travel times Service and catering Incident Management

Settings

Active ☒

Room type

Description

Capacity

Early check-in and cancel ?

Cancel time ?

Unavailable after each meeting ☐ ?

Allow special services ☐

Special services mail address

Equipment

- ☒ Projector
- ☒ Videoconferencing
- ☒ Board
- ☐ Vibrating Massage Chair

User Groups / Roles

- ☐ Administrator
- ☐ Power User
- ☐ Facility Manager
- ☐ IT Manager
- ☐ AV Manager
- ☐ Communication Manager
- ☐ Content Creator
- ☐ Dave Role

Content

Room booking presentation

"Find another room" base localization ?

Meeting room calendar

Export calendar events

Room control presentation

Mirroring Template

Meeting Interface

Meeting Display

- **Default schedule**, in order to frame the usage of the room:
 - No schedule, no framed schedule to consider
 - Inherit from parent group, if you have an additional room group parent of your room, the room will take the same booking as your "master room"
 - Use schedule, where you can define opening and closing time and you can create a periodical unavailability after each meeting for a specific time (hours).

General Meeting Room **Default schedule** Travel times Service and catering Incident Management

Default schedule ?

Default schedule

- ☐ No schedule
- ☐ Inherited from parent group
- ☒ Use schedule

Opening time ?

Closing time ?

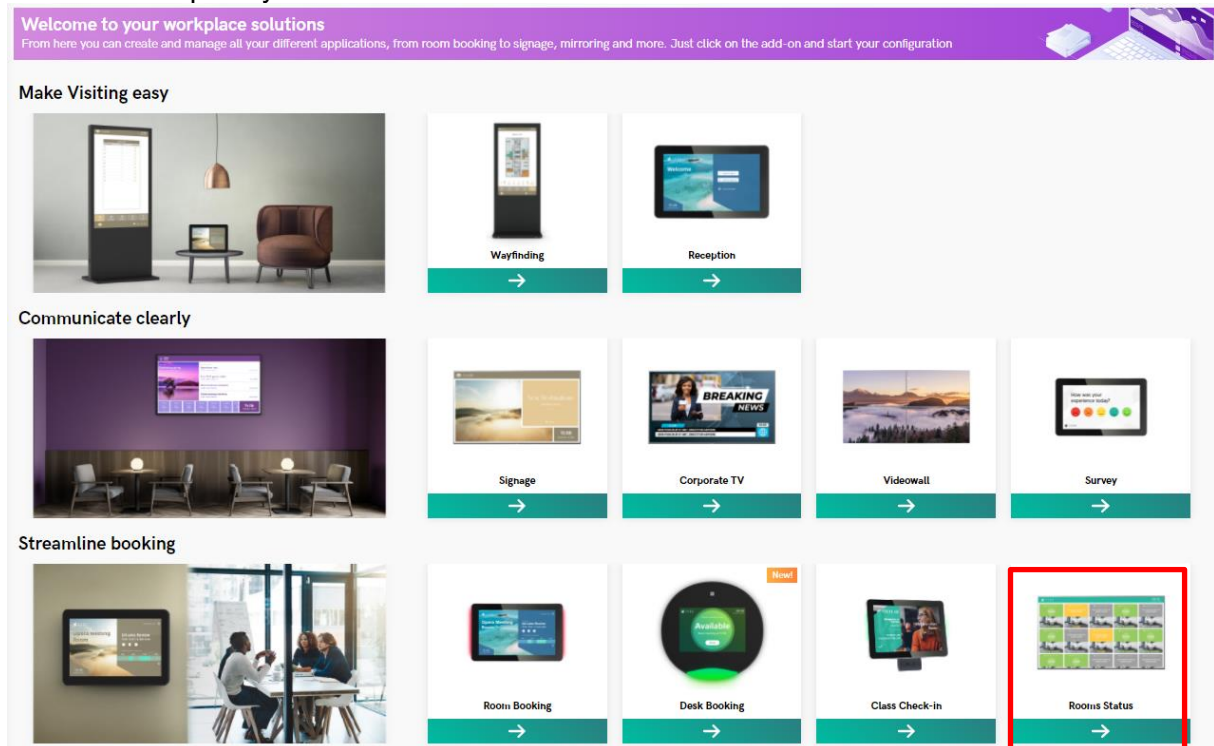
Business days

- ☐ Sunday
- ☐ Monday
- ☐ Tuesday
- ☐ Wednesday
- ☐ Thursday
- ☐ Friday
- ☐ Saturday

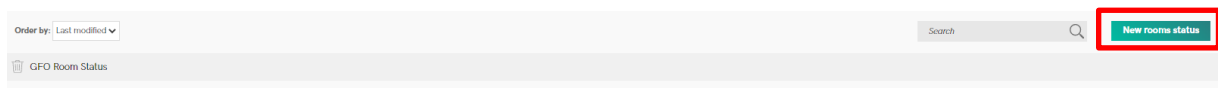
Periodically unavailable ☐ ?

3.1 Create your Rooms status solution under Workplace solutions

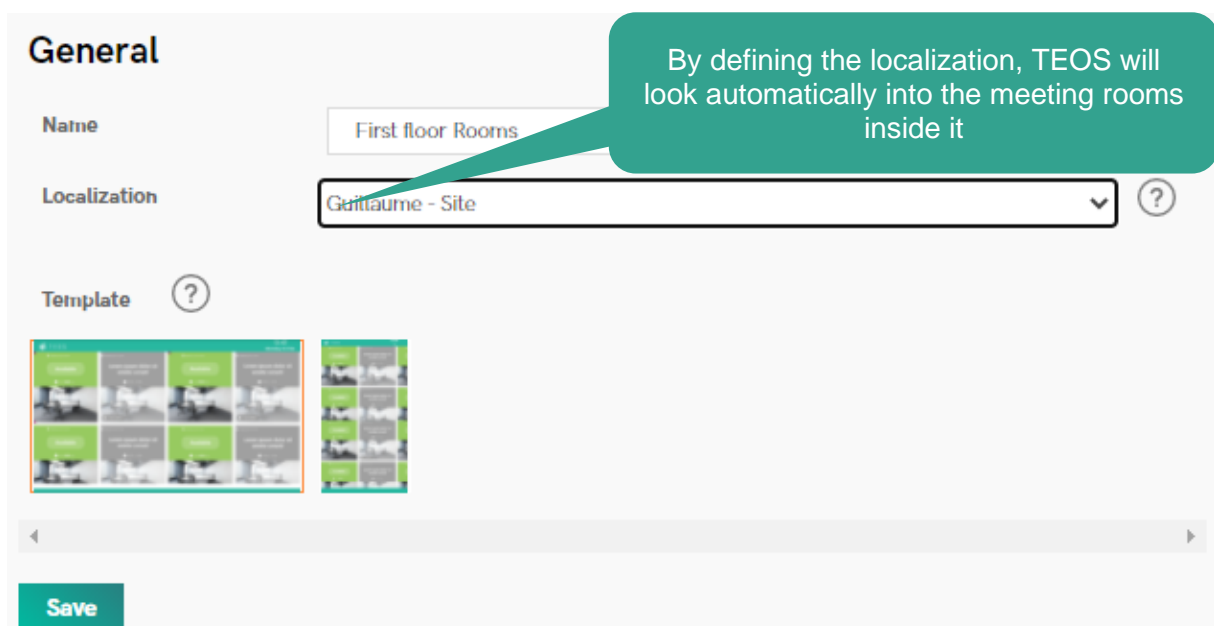
Go to Workplace Solutions and Rooms status add-on. Click on create new, add a name and select the template you want to start with. Click save.



Click on “New meeting room” to create a new Room booking interface

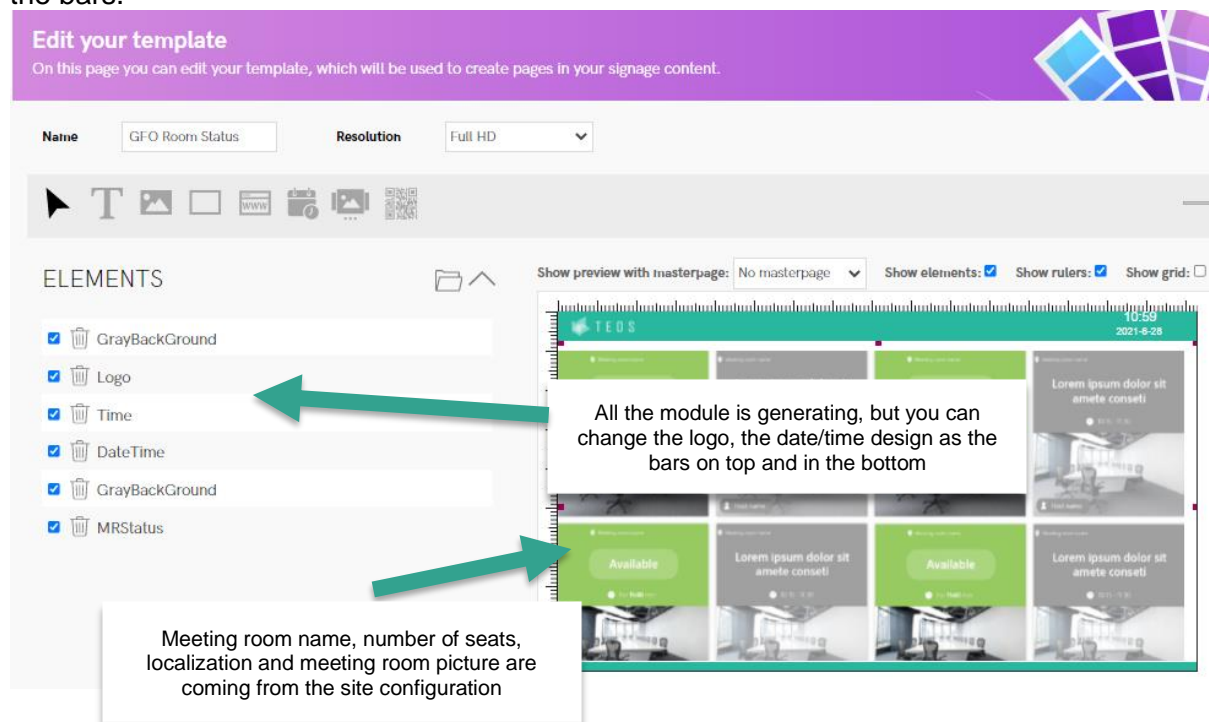


Insert a Meeting Display name and select a template by default. The template can be customized later. You can select the landscape template or portrait template.



2.2 Customize your Rooms Status

When creating the Rooms Status interface, you can after, customize the page. You can from this page, change the logo of the interface, change the date and time format and the bars.



3. Assign Meeting Display to a device

This section will explain how to configure the devices and how to assign the Book for TEOS solution to a device.

3.1 Preparation of BRAVIA

In order to use Corporate TV for TEOS into a BRAVIA, you will have to install both Signage for TEOS Player App and Connect for TEOS (if you use Connect for TEOS), please refer to the release note to check the latest apps version compatible with your Manage for TEOS version. To do so, please follow the manuals. Both documents can be found in <https://pro.sony/> section download and support and “How-to Hardware”.

3.2 Preparation of Android Player

In order to use Corporate TV for TEOS into a Player, you will have to install both Signage for TEOS Player App, Control for TEOS App and Connect for TEOS, please refer to the release note to check the latest apps version compatible with your Manage for TEOS version. To do so, please follow the manuals:

- Professional Player for TEOS - Installation and user Manual.pdf

Both documents can be found in <https://pro.sony/> partner portal section download and support and “How-to Hardware”.

3.3 Integration of the devices to TEOS for Rooms Status

This section explains how to add a tablet into TEOS and use it with the different add-ons.

14.1 When using TEOS on premise

Go to Manage for TEOS Interface > Administration > Device management. You have different methods to add devices: from an excel Import, from auto discovery option or adding It

manually.

We will add in this case manually a new device, for that press on "add device"

- Insert the room or BRAVIA name
- Select "display" as device type
- Select Sony as device brand
- Model will be automatically field
- Insert the IP address of the device**
- Select the license type
- Add the device into a device group (create before a group in site configuration)
- Press **save**

Make sure your BRAVIA is linked to the device group (meeting room type).

Note: If the device is not reachable via network, or you don't have license for it, you will get a message on top of this tab. If the device is connected and the configuration done, you must be able to see it in green in both power status and behavior status.

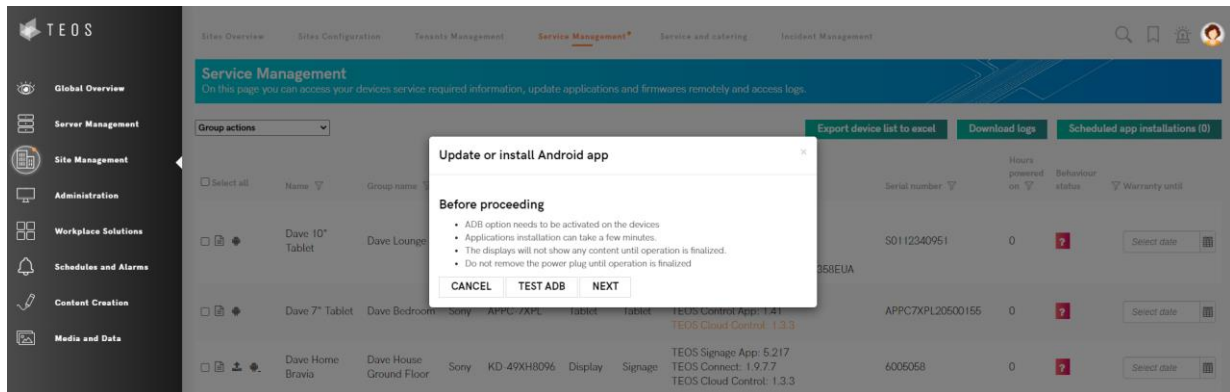
By pressing to the virtual remote, TEOS will do a first adb request to your BRAVIA. **BRAVIA will after ask to allow the connection (debugging), for a security measure** which needs to be done when the ADB connection is setup for the first time, you need to authorize the RSA key from the TEOS server, once this is accepted and saved into the local configuration file the connection can be setup at any time when the display is online.


You will have to accept the connection by Manage for TEOS to be able to see the snapshot

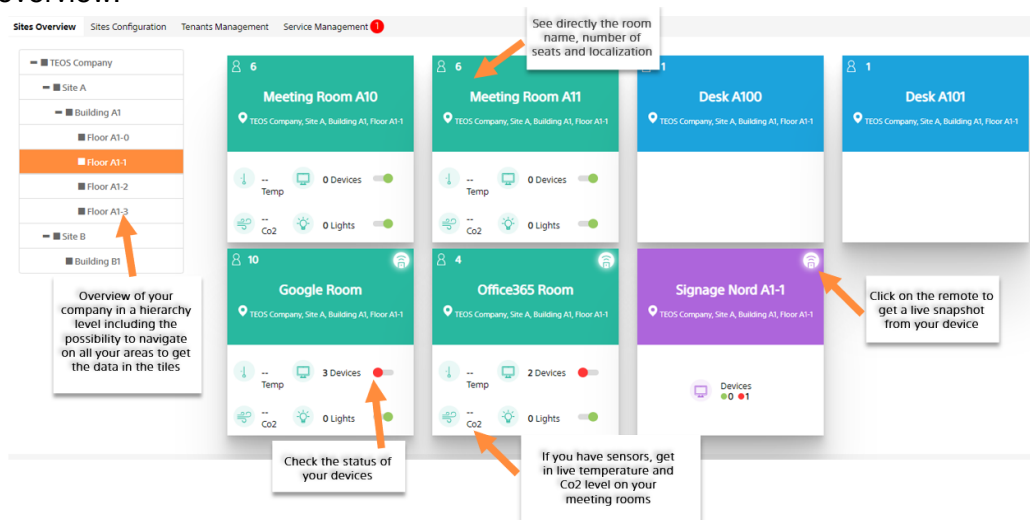
from the screen.



When trying to install a new App in TEOS via Site Management > Service management, and in the device press test ADB, TEOS is doing the same request to the device.



If you go to Site Management  and site overview, you will see graphically your group hierarchy. You can to see the status of your tablet link into your meeting room, you can power on/off the devices from here and you can control get the virtual remote from this overview.



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