



Survey for TEOS

Installation & User Manual

Document version 1.2

Overview

Thank you for purchasing these products and solutions. This document will explain, how to create a Survey for TEOS interface, synchronize it with a device, and explain the usage. Survey for TEOS is primarily set up on a tablet interface, but this feature can also be linked with a BRAVIA or a player if required.

Requirements

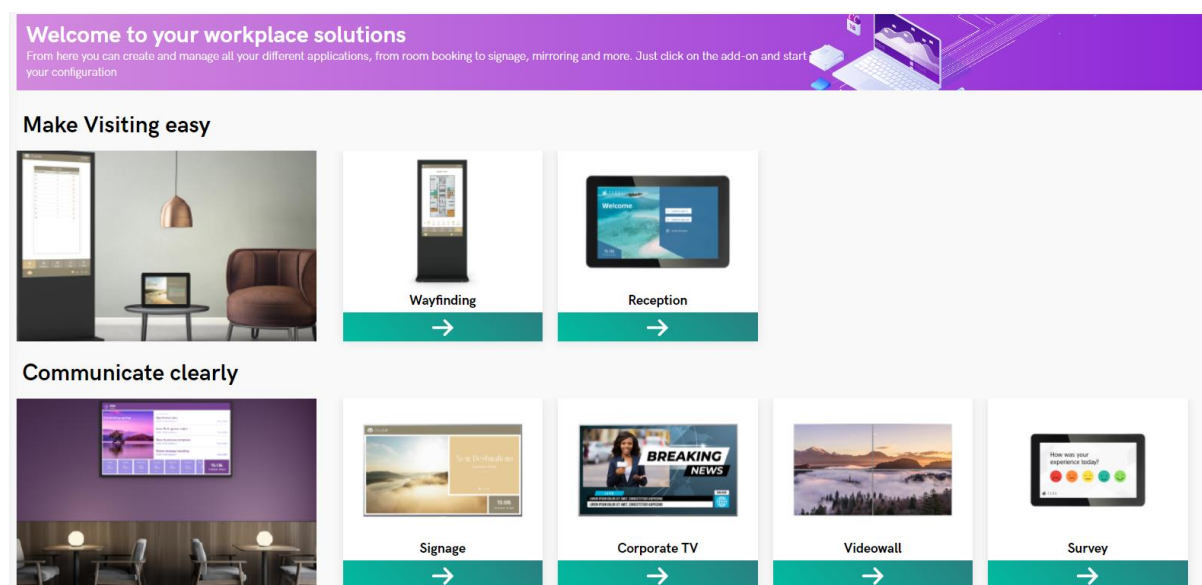
- Manage for TEOS 2.0 minimum version
- Please check the release note related to your Manage for TEOS version to see the compatible apps with Manage for TEOS version
- TEM-TA10 license for tablets usage or with new version 3.0 TEM-ALxY
- TEM-DS10 for BRAVIA or Android Player with touch screen usage or with new version 3.0 TEM-ALxY

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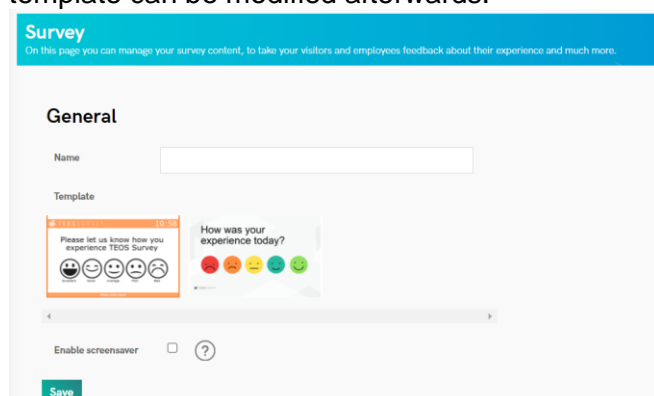
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1. Creating a Survey for TEOS interface

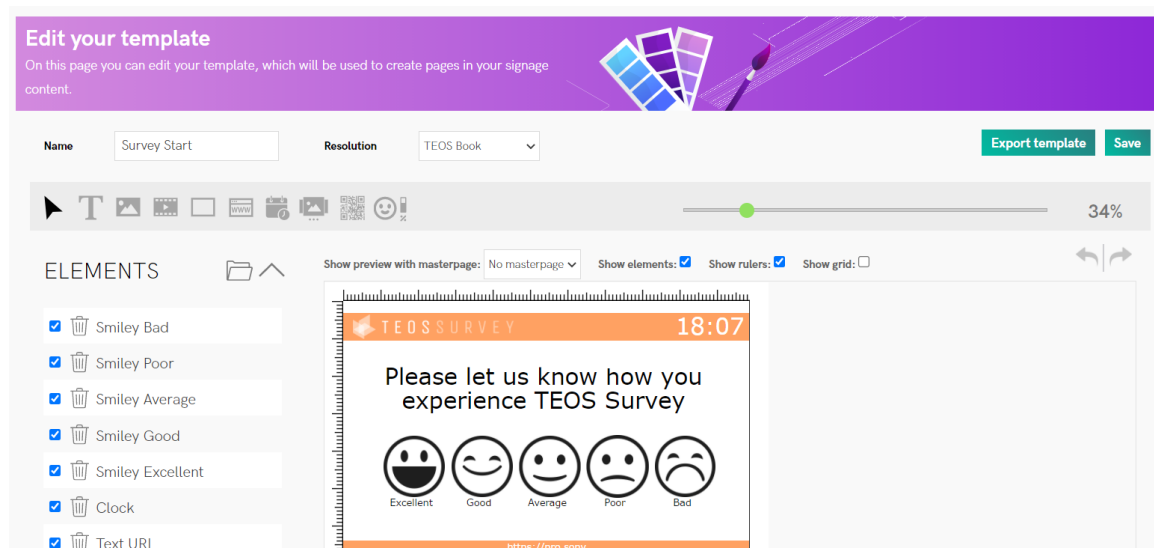
To show a Survey interface into a tablet, go first Into Workplace Solutions and go to the survey add-on.



Click on create new, add a name and select the template you want to start with. This template can be modified afterwards.



Your Survey can be fully customized, thanks to the elements you can have from Signage.



2. Tablet configuration with Survey for TEOS

To finalize the Installation of the tablet we recommend adding it into TEOS and send content into it. First, make sure that network tablet is configured.

If you need more details for the preparation of the tablet, please go to the tablet related document.

2.1. Add a Tablet into TEOS

In this section we explain how to add a tablet into TEOS and use it with the different add-ons

1. Go to Manage for TEOS Interface > Administration > Device management. You have different methods to add tablet: from an excel Import, from auto discovery option or adding it manually.

We will add in this case manually a tablet, for that press on "add device"

- Insert the room or tablet name
- Select "tablet" as device type
- Select Sony as device brand
- Model will be automatically filled
- Insert the IP address of the device
- Select "tablet" as license type or advanced license for new platforms
- Add tablet into a device group (you must create before a group in site configuration)
- Press **save**

Edit device
On this page you can change the settings of your AV device to be used in TEOS.

General Content Settings Status

General

Name: GFO 10XPLN

Device type: Tablet

Device brand: Sony

Model: TEB-10XPL

IP Address: Cloud: d_D98A37

License type: Tablet

Room/desk solution type: None

Controlled by custom protocol: ☐

Device Localization

- Dave Company
 - Chichester
 - Dave House
 - Dave House Ground Floor
 - Dave Lounge
 - Dave Kitchen
 - Dave Entrance Hall Reception
 - Dave Basic Desk Zone
 - Dave House First Floor
 - Dave Advanced Desk Zone
 - Dave Bedroom

Back **Save**

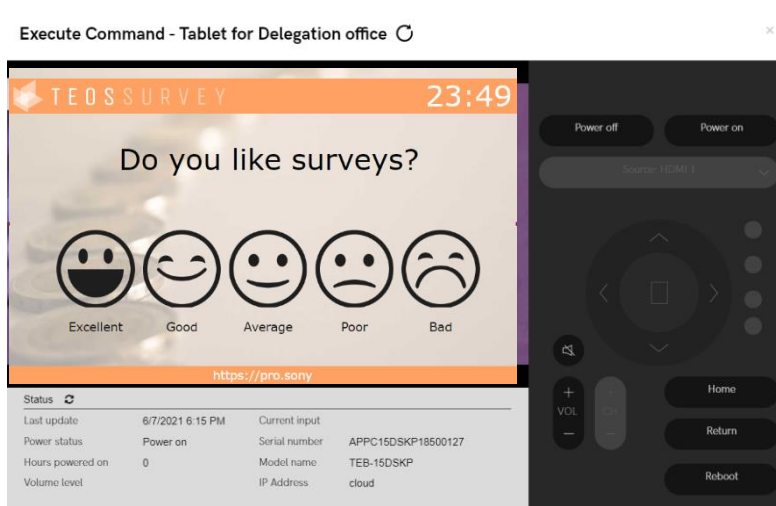
Note: If the tablet is not reachable via network, or the control for TEOS app is not open or you don't have license for it, you will get a message on top of this tab.

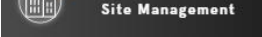
If the tablet is connected and the configuration done, you must be able to see it is green in both power status and behavior status


In front of the devices on the Device Management screen you will see the following icons:

Edit Delete Execute command Update screen

AV Devices								
On this page you can add and manage AV devices such as displays, projectors or tablets and control them remotely, check their config, status and much more.								
<div> Add non-cloud device Auto discover Import devices from Excel </div>								
Connecting cloud-controlled devices				Connecting Non-cloud-controlled devices				
Refresh	Name	Device model	IP Address	Status	Behaviour status	Device type	License type	Localization
	Dave 10" Tablet	Sony TEB-10SLB	Cloud: d_CF0AB1		Unknown	Tablet	Tablet	Dave House Ground Floor
	Dave 7" Tablet	Sony APPC-7XPL	Cloud: d_4F3FC4		Unknown	Tablet	Tablet	Dave Bedroom
	Dave Home Bravia	Sony KD-49XH8096	Cloud: d_F230FC		Unknown	Display	Meeting Room	Dave Lounge
	Gurpreet's meeting room 2 First floor	Sony APPC-10SLB	Cloud: d_A905F8	On		Tablet	Meeting Room	Gurpreet Meeting Room 2 (First floor)
	Gurpreet's meeting room 1 Ground floor	Sony TEB-10SLB	Cloud: d_713CE7	On		Tablet	Meeting Room	Gurpreet Meeting Room 1 (Ground floor)
	Gurpreet Desk booking tablet	Other TD-Q350	Cloud: d_329712		Unknown	Tablet	Tablet	Gurpreet's Desk 1
	Gurpreet's 43" Bravia	Sony FW-43BZ35F	Cloud: d_24D5A0	On		Display	Signage	Gurpreet's Open space
	Gurpreet's player	Other AAV-X96-Max	Cloud: d_6A0661	On		Player	Signage	Gurpreet's Open space




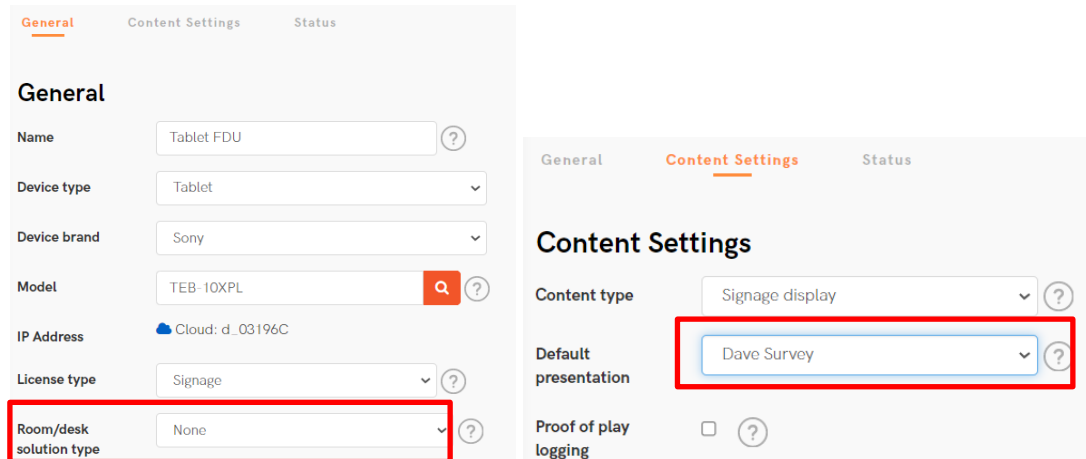
If you go to Site Management  and site overview, you will see graphically your group hierarchy. You can see the status of your tablet link into your meeting room, you can power on/off the devices from here and you can control get the virtual remote from this overview.

From Manage for TEOS you can schedule your commands to have an automatic control of your devices. For that go to Schedules & Alarms  and go to Actions schedules. You will be able to add power, reboot, app updates, start signage, start meeting, mute, manage volume, channel etc. This schedules commands can be addressed to a device or a group of devices.

Action schedule	
On this page you can create an action schedule, in order to turn on devices, force a specific input or volume, and many more.	
<div>Back Save</div>	
<div>General</div>	
Name	Power
Action Type	Power
Repeat	Schema: Daily
	Every: 1 Day(s)
	Starts on: 26/05/2021
	Ends: <input checked="" type="radio"/> Never
	<input type="radio"/> After 10 Occurrences(s)
	<input type="radio"/> On 04/08/2021
On	08:00
Off	20:00
<div>Device Localization</div>	
<ul style="list-style-type: none"> Dave Company Chichester Dave House <ul style="list-style-type: none"> Dave House Ground Floor <ul style="list-style-type: none"> Dave Lounge Dave Kitchen Dave Entrance Hall Reception Dave Basic Desk Zone Dave House First Floor <ul style="list-style-type: none"> Dave Advanced Desk Zone Dave Bedroom Dave Basic Parking Dave Adv Parking 	

3. Linking Survey for TEOS to your tablet

After creating your survey Interface, go to Administration  > Device Management and click on edit in the tablet you want to use with Survey. In General tab, the meeting room device type must be in "None". Go to Signage settings, select always in front and in default presentation the Survey Name just create before.



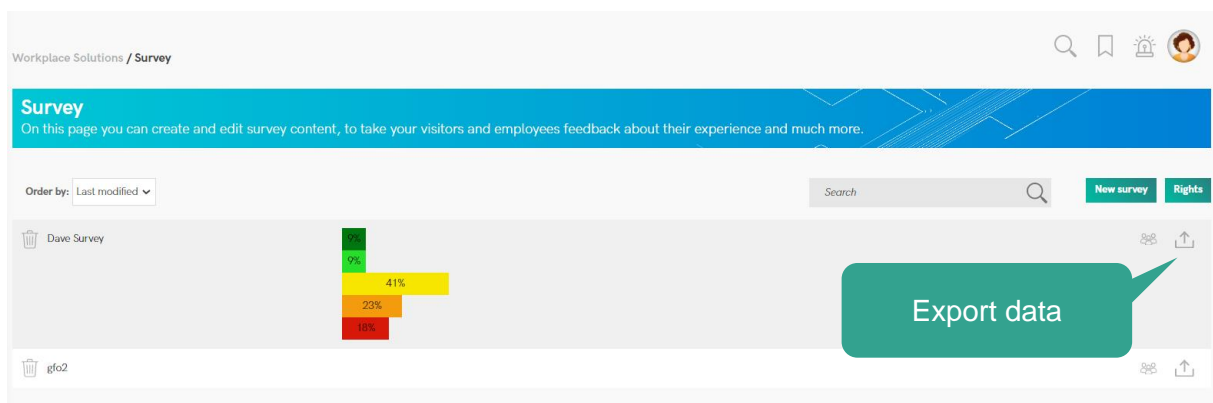
The screenshot shows the TEOS Administration interface with two tabs: 'General' and 'Content Settings'. In the 'General' tab, the 'Room/desk solution type' is set to 'None'. In the 'Content Settings' tab, the 'Default presentation' is set to 'Dave Survey'.

Tab	Field	Value
General	Name	Tablet FDU
	Device type	Tablet
	Device brand	Sony
	Model	TEB-10XPL
	IP Address	Cloud: d_03196C
	License type	Signage
Content Settings	Content type	Signage display
	Default presentation	Dave Survey
	Proof of play logging	<input type="checkbox"/>
	Room/desk solution type	None

Click on **save button** and push on **update screen** button  . The tablet should close and open again TEOS Android App with the Survey Interface

4. Results of Survey for TEOS

In Workplace solutions>Survey you will be able to find the live statistics pulled from the feedback users given by touching the tablet of the Survey you created.



You can download the data to a file name surveydata.csv. This file will contain the name of the survey request, the total number of each feedback and the results in a percentage split .

SONY



For more information
visit **pro.sony/TEOS**

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